

CONTRACT MANAGEMENT COMMITTEE MEETING
Lorain Port Authority
March 10, 2015

Committee: Ms. Carr; Messrs. Brown, Mullins, and Zgonc

Board Members: Mrs. Cook; Messrs. Bansek and Nielsen

Staff: Richard Novak, Executive Director
Yvonne Smith, Accountant
Mike Brosky, Esq. (6:50 P.M.)

Guests: Rick Payerchin, The Morning Journal (6:50 P.M.)
Derek Feuerstein, City of Lorain
Doug Rangel, City of Lorain
Stephanee MooreKoscho

- I. **Roll Call** - The meeting was called to order at 6:41 p.m. by Committee Chairman Bradly Mullins. Roll call indicated a quorum was present.
- II. **Disposition of Minutes.** The minutes of February 10, 2015 Contract Management Committee Meeting were presented for approval. Motion by Ms. Carr to accept the minutes. Support by Mr. Zgonc. Motion carried.
- III. **Report of Chairman.**

A. LoCo 'Yaks – Use of Spending Beach/Launch Ramp. Mr. Novak stated the LoCo 'Yaks main priority is to educate the public on kayaking through excursions and classes and provide additional opportunities on the waterfront. The two (2) areas the LoCo 'Yaks are looking at are the Spending Beach Area, which is the area off to the right of the hill by Jackalope Restaurant and the other is our Launch Ramp on the eastside. Stephanee MooreKoscho took the floor and explained additional launch sites through the MetroParks and the LoCo 'Yaks goals. Mr. Novak stated a Memorandum of Understanding would be prepared to set forth each parties obligations.

Mr. Brown made a Motion for a recommendation to the Board to have a Memorandum of Understanding prepared with Legal Counsel's approval. Seconded by Ms. Carr. Motion carried.

B. Accepting transfer of Property from Ohio Edison (ATSI) and Transferring Property from Lorain Port Authority to the City of Lorain pursuant to Redevelopment Agreement. Mr. Novak stated this is an obligational transaction.

Mr. Brown made a Motion to recommend to the Board items 2 through 4 of the Agenda. Mr. Novak pointed out item 4 is not associated with items 2 and 3 of the Agenda. Mr. Brown rescinded his Motion. Mr. Brown amended the Motion to recommend to the Board to accept transfer of property from Ohio Edison (ATSI) and transfer property from Lorain Port Authority to the City of Lorain pursuant to Redevelopment Agreement, which are items 2 and 3 of the Agenda. Seconded by Ms. Carr. Motion carried.

C. License Agreement. Use of Real Property – City of Lorain. Mr. Novak stated this started with the Aquatic fish habitat as part of the development of the dock at Black River Landing. Mr. Novak stated Cleveland was not the first to do this Project. Approval from the Department of Natural Resources has been obtained to move our walkway back approximately 20 feet. This area will be deemed under construction while repairs are being completed. This Project will be scheduled in the fall so that construction occurs after the Rockin' on the River Concert Series.

Ms. Carr made a Motion to recommend to the Board to approve the License Agreement that allows the City of Lorain to have access to the site. Seconded by Mr. Zgonc. Motion carried.

D. Donation Agreement. – Forge Industries – East 28th Street Update. The Board has already approved the Lorain Port Authority to enter into an Agreement with Forge Industries. Mr. Novak stated this is the property located on East 28th Street, East of Grove Avenue in the City of Lorain. He further indicated that a Phase I Environmental has been completed on this property and the results were good.

- IV. Other Business.** Mr. Mullins made a recommendation that Mr. Mullins, Mr. Novak and Mr. Bruening review the process and expectations for Contracts through a meeting.
- V. Adjournment.** There being no further business to come before the Contract Management Committee Meeting Mr. Brown made a motion to adjourn. Support by Ms. Carr. Motion carried. The meeting was adjourned at 7:06 p.m.

Brad Mullins, Chairman

Richard M. Novak, Executive Director