

**LORAIN PORT AUTHORITY  
Board of Directors  
Regular Board Meeting  
January 14, 2014**

**Board of Directors:** Ms. Carr, Mrs. Cook; Messrs. Bansek, Brown, Davila, Mullins, Nielsen, and Sommers

**Staff:** Richard M. Novak, Executive Director  
Yvonne Smith, Accountant  
Ralph Bruening, Events Coordinator/Facilities Manager  
Michael Brosky, Esq.

**Guests:** Rick Payerchin, Morning Journal  
Dennis Flores

- I. **Roll Call.** The meeting was called to order at 7:05 p.m. by Chairman, Carl Nielsen, with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of December 10, 2013 Regular Board Meeting Minutes were presented for approval. Motion by Mr. Brown to accept. Support by Ms. Carr. Motion carried.
- III. **Report of Officers.**
  - A. **Chairman**
    1. Correspondence received. None.
  - B. **Executive Director**
    1. 2014 Levy. Mr. Novak explained the Resolution being presented is the second part of the requirements that are required in placing an issue on the ballot. In December, we passed the initial Resolution requesting the certification of the availability of funds from the County Auditor. This will be for a renewal Levy that will be placed on the May, 2014 ballot.

Mr. Nielsen presented:

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LORAIN PORT AUTHORITY AUTHORIZING REQUEST FOR RENEWAL OF AN EXISTING TAX LEVY FOR ALL PURPOSES OF THE LORAIN PORT AUTHORITY, INCLUDING ITS CONTINUING WATERFRONT DEVELOPMENT ACTIVITIES AND ECONOMIC DEVELOPMENT ACTIVITIES, AND FOR THE SUBMISSION OF THE RENEWAL TAX LEVY TO THE ELECTORS WITHIN THE JURISDICTION OF THE LORAIN PORT AUTHORITY IN THE MAY 6, 2014 PRIMARY ELECTION.**

Mr. Sommers made a Motion to accept Resolution No. 2014-01. Seconded by Mrs. Cook. Roll call vote as follows:

Ayes: 8                      Nays: 0                      Abstain: 0                      Resolution passed.

2. Tim Long Agreement. Mr. Novak stated that the Board approved a Resolution with Tim Long for the Agreement in December, 2013. There was an error in the Agreement and he wanted to bring this to the Board's attention. We wanted to clarify this as being a one year Agreement. Motion to accept the corrected Tim Long Agreement by Mr. Mullins. Seconded by Mr. Bansek. Motion carried.

#### **IV. Report of Committees**

**A. Contract Management Committee – No Report.**

**B. Strategic Development Plan Committee – No Report.**

**C. Marketing & Public Affairs Committee –**

1. New Chairperson named. A new chairperson was announced. Mr. Stephen Bansek is now the Chairperson.

2. Ribs on the River. Mr. Bruening stated a meeting was held in November 2013. The Port Authority is responsible for all the site issues. Jody and John are taking care of Vendors. This will be a four (4) day event, July 31, 2014, August 1, 2014, August 2, 2014 and August 3, 2014. Friday, Saturday and Sunday will be a \$5.00 ticket per person. Bleachers will be set up for reserved seating at \$10.00 per person. All revenues and expenses and beer sales will be a 50/50 split.

3. Burges & Burges Contract. Mr. Novak gave the floor to Mr. Brosky to explain the language in the Contract concerning time issues. Mr. Brosky stated that it is a month to month Contract.

**D. Financial Planning and Audit Committee.**

1 – 2. Bank Reconciliation Report for December, 2013 and Financial Statement for December 2013. Mr. Davila stated everything seems to be in order. Mr. Mullins made a motion to accept the December 2013 Financial Statements. Seconded by Mrs. Cook. Motion carried.

3. 2014 Permanent Budget Appropriations.

Mr. Nielsen presented:

**A RESOLUTION MAKING PERMANENT APPROPRIATIONS OF THE LORAIN PORT AUTHORITY FOR CALENDAR YEAR 2014.**

Mr. Sommers made a Motion to accept Resolution No. 2014-02. Seconded by Mr. Mullins.

Ayes: 8                      Nays: 0                      Abstain: 0                      Resolution passed.

4. Then and Now Certificate. None.

5. 2014 Marine Patrol. Mrs. Smith asked for Board approval and to ratify and file an application with ODNR Division of Watercraft for funding 2014 Marine Patrol Program.

Mr. Nielsen presented:

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO FILE AN APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, DIVISION OF WATERCRAFT FOR FUNDING THE 2014 MARINE PATROL PROGRAM.**

Mr. Mullins made a Motion to accept Resolution No. 2014-03. Seconded by Ms. Carr.

Ayes: 8                      Nays: 0                      Abstain: 0                      Resolution passed.

**E. By-Laws and Personnel Committee – No Report.**

**V. Public Comments.** None.

**VI. Other Business.**

Executive Session. Mr. Sommers made a motion to enter Executive Session for the purpose of discussing economic development. Seconded by Mr. Mullins. Roll call vote as follows:

Ayes: 8                      Nays: 0                      Abstain: 0                      Motion carried.

Ms. Carr made a motion to return to regular session. Seconded by Mr. Mullins. Motion carried.

**VII. Adjournment**

There being no further business to come before the Board, Mrs. Cook made a motion to adjourn. Seconded by Ms. Carr. Motion carried. The meeting was adjourned at 7:53 p.m.

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Carl Nielsen, Chairman

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Richard M. Novak, Executive Director