

**Board Summary  
October 11, 2016**

**Correspondence received**

**Letters of appointment from the Mayor – Barb Cook & Carl Nielsen**

**Executive Director**

**Submerged Land Leases – 2715 East Erie and 2635 East Erie. OIP Lorain II Ltd. And Robert Taylor OverLook Apartments**

**As a requirement by the state we are required to review any requests through ODNR for submerged land leases to determine if the property is not needed for harbor facilities such as piers and wharves. Recommend approval of both requests – Resolutions prepared**

**Kelleys Island Ferry Project**

**Staff along with Jeff Zeller met with representatives of ODOT, Kelleys Island Ferry and the Vermilion Port Authority on September 28<sup>th</sup> to review and discuss the project. To this end, we will begin to move forward. We will work on agreements with both the Vermilion Port Authority, ODOT and the Kelleys Island Ferry Company.**

**SCORE Update**

**As reported at the last meeting, SCORE will conduct an open house regarding their program on Wednesday, October 12<sup>th</sup> from 4 pm to 6 pm. They will conduct a seminar on October 18<sup>th</sup> on “How to Start a Business”**

**Committees**

**2017 Lawn Maintenance - Recommend submit to committee – Tiffany to present**

**Strategic Development Plan Committee**

**Navigational Aids (marker buoy) grant request to ODNR. Tiffany to present**

**USEPA Grant Award – Resolution- Tiffany to present**

**Marketing & Public Affairs**

**Tiffany will present a summary of the status of our Website, Ticketing and Reservation operations and options. Recommend refer to committee.**

**Jet Express – World Series Trip. Following the success of the Cav’s celebration we are considering Running a trip to the 1<sup>st</sup> World Series game in Cleveland this year. This will necessitate an amendment to the budget and will be budgeted as a wash since we anticipate a sell out if we run. We will also send out test feelers to determine interest before we commit.**

**Bylaws Committee**

**Proposal to allow transfer of sick and vacation leave to the agency that Ms. McClelland had accumulated while a shared employee with the Lorain Development Corporation. We are currently working with legal counsel on the best approach to this matter, as well as, payroll and compensatory time that was earned prior to her coming to the port.**