

**LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
October 13, 2015**

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Bansek, Brown (7:02 p.m.), Davila, Mullins, Nielsen, Sommers and Zgonc

Staff: Rick Novak, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Mike Brosky, Esq.

Guests: Rick Payerchin, Morning Journal

- I. **Roll Call.** The meeting was called to order at 7:00 p.m. by Chairman Carl Nielsen with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of September 8, 2015 Regular Board Meeting Minutes were presented for approval. Motion to accept the minutes by Ms. Carr. Support by Mr. Mullins. Motion carried.
- III. **Report of Officers.**
 - A. **Chairman**
 1. Correspondence received. Mr. Nielsen stated correspondence has been received but will be reviewed later in the Executive Director's section.
 - B. **Executive Director.**
 1. USEPA Brownfield Grant Extension. Mr. Novak stated that a request was submitted to the USEPA to extend our current Brownfield Program, which deals with both hazardous material as well as the petroleum related items. He further stated we have spent approximately \$169,000.00 of the \$200,000.00. The remaining funds will be spent. Mr. Novak also stated we will also be applying for an additional \$200,000.00 as soon as the funding becomes available and these funds will become available Fall of 2016. The USEPA is pleased with the accomplishments that have been made in our Community. To that extent, we have been granted a one year extension from the USEPA to continue our current program.

2. Northeast Ohio Region Area Maritime Security Subcommittee (NEORAMSS). This issue was recommended to Mr. Novak by the Marine Patrol Officers, which deals with the Northeast Ohio Region Area Maritime Security Subcommittee Homeland Security issues. Mr. Novak met with this organization and they have asked him to serve as the Regional Harbormaster for the area. This involves Homeland Security Grants that are associated with this organization such as cameras, etc.

3. Lorain Tourism Committee (Tree & Train Display Agreement). Mr. Novak stated the necessary changes were made according to the Board's requests. Mr. Sommers made a motion to accept the Agreement subject to legal counsel review and approval. Seconded by Mr. Bansek. Motion carried.

4. Ferry Terminal Building – Concession – Spectrum (2016). Mr. Novak stated Spectrum was unable, this year, to be as active as they wanted to due to Rockin' on the River. Mr. Novak also stated Spectrum has been involved with the Jet Express Browns games. Mr. Novak further stated Spectrum is doing very well with the Browns game activities. Mr. Novak also stated he introduced Bob Earley of Rockin' on the River and Spectrum to discuss Spectrum being a Vendor during the concerts. Spectrum would pay \$1,150.00 for the concert season and any other events \$50.00 per day. Mr. Mullins made a motion to move forward. Seconded by Ms. Carr. Motion passed.

5. Fire Fish (Site Fee Waiver – Retroactive). Mr. Novak stated the Fire Fish organizers wanted to burn a fish display on the south parking lot. Mr. Novak informed the Board that we made sure they had the necessary insurance and contact with the Fire Department was made. This was a limited event. Mr. Brown stated a fee waiver is not necessary.

6. PACE Program. Property Assess Clean Energy Program was explained by Mr. Novak. Mr. Novak has been in contact with Tim Long, who is our financial advisor. Mr. Novak stated Mr. Long has been working on this Program in several locations throughout the State to assist companies with Malls. Reducing their energy costs is the goal by taking advantage of this Program. The pay back becomes part of the tax bill not considered debt.

IV. Report of Committees.

A. Contract Management Committee – Mr. Mullins stated a few contract have come through and Mr. Novak stated these are contract with the Corps of Engineers.

B. Strategic Development Plan Committee – No report but the Committee will be meeting again before the next Board meeting.

C. Marketing & Public Affairs Committee – Ms. McClelland explained the

graphs that were prepared.

D. Financial Planning and Audit Committee –

1. Bank Reconciliation Report for August and September 2015. Mr. Davila stated he was unable to review the Bank Reconciliation Reports for August and September 2015 with Mrs. Smith.
2. Financial Statements for August and September 2015. Mr. Davila stated he was unable to review the Financial Statements for August and September 2015 with Mrs. Smith.
3. Then and Now Certificate. Mrs. Smith stated with regard to the Then and Now Certificate there are none.
4. Accepting Amounts and Rates for Calendar Year 2016. Mrs. Smith stated she and Mr. Novak attended the meeting with the Lorain County Auditors. No changes were made.

Mr. Nielsen presented:

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES FOR CALENDAR YEAR 2016 AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Mr. Davila made a motion to accept Resolution No. 2015-37. Seconded by Mr. Mullins. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

E. ByLaws and Personnel Committee – No report.

V. Public Comments –.None.

VI. Other Business.

Executive Session. Mr. Brown made a Motion to enter Executive Session for the purpose of discussing Personnel. Seconded by Mrs. Cook. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Motion carried.

Mr. Brown made a motion to return to Regular Session. Seconded by Mr. Mullins. Motion carried.

VII. Adjournment.

There being no further business to come before the Board, Mr. Davila made a motion to adjourn. Seconded by Mr. Mullins. Motion carried. The meeting was adjourned at 8:26 p.m.

Carl Nielsen, Chairman

Rick Novak, Executive Director