

LORAIN PORT AUTHORITY
Contract Management Committee Meeting
February 9, 2016

Committee: Ms. Carr; Messrs. Brown (6:39) p.m., Mullins, Nielsen and Zellers (6:54 p.m.)

Board Members: Mrs. Cook; Mr. Bansek

Staff: Rick Novak, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Mike Brosky (7:00 p.m.)

Guests: Rick Payerchin, Morning Journal
Kaylee Remington, Morning Journal
Karen Plebin, LSYC
Dennis Flores (6:41 p.m.)

- I. **Roll Call.** The meeting was called to order at 6:37 p.m. by Chairman Brad Mullins with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of March 10, 2015 Contract Management Committee Meeting Minutes were presented for approval. Motion to accept the minutes by Ms. Carr. Support by Mr. Nielsen. Motion carried.
- III. **Report of Chairman.**

Chairman

1. River and Lighthouse Tours. Mr. Novak stated a market analysis has been prepared by Ms McClelland. Ms. McClelland stated a handout was prepared concerning a short analysis showing that we may not make money in the 2016 season. The proposal is to increase the number of trips and increase the ticket price. Also the length of the trip would be divided into a river tour, river tour that includes viewing the Lighthouse and keeping the sunset cruises, Lighthouse Dinner cruises with rain dates and private tours and brown bag boat trips. Mr. Novak stated he has been working on securing more boat captains.

Mr. Nielsen proposed a motion for the price schedule for shuttle boats. Seconded by Ms. Carr. Motion carried.

Other Business

Mrs. Karen Plebin would like to have the tall ships visit the Lorain Port Authority's Port. LSYC would allow the crew to use their facilities. Mr. Novak stated this is

tentatively scheduled for Labor Day Weekend. There would be a \$5,000.00 cost to bring the vessel to Port.

Mrs. Plebin discussed a 9/11 remembrance by lighting candle balloons off the Lorain Lighthouse.

IV. Adjournment.

There being no further business to come before the Contract Management Committee Meeting, Ms. Carr made a motion to adjourn. Seconded by Mr. Nielsen. Motion carried. The meeting was adjourned at 7:45 p.m.

Brad Mullins, Chairman

Rick Novak, Executive Director