DATE:      February 4, 2016

TO:        Board of Directors

FROM:      Carl Nielsen, Chairman, Board of Directors

SUBJECT:   Meeting Notice

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Please be advised that a Regular Board Meeting has been scheduled for 7:00 p.m. on

Tuesday, February 9, 2016

Location:
Lorain Port Authority
319 Black River Lane
Lorain, OH 44052

cc:   Mayor/Administration
      City Council
      Media

# Lorain Port Authority

Board of Directors Regular Meeting
Tuesday, February 9, 2016 at 7:00 p.m.

## AGENDA

1. Roll Call

2. Disposition of Meeting Minutes
   A. January 12, 2016 Regular Board Meeting
   B. January 20, 2016 Special Board Meeting

3. Report of Officers
   A. Chairman
      1. Correspondence received.  Launch Fee Waiver – Sailing Club "Interlakes" Sailing Event 2017
         *Staff Presenter:  Rick Novak, Executive Director*
      2. Committee Assignments.
         *Staff Presenter:  Rick Novak, Executive Director*
   B. Executive Director
      1. Cabela's Walleye Tournament. Use of Building/Site for 2016 Walleye Tournament
      *Staff Presenter:  Rick Novak, Executive Director*
      2. Independent Contractor Agreement – Naturalists. Resolution No. 2016 - ____.
      *Staff Presenter:  Rick Novak, Executive Director*
      3. Independent Contractors Agreement – Shuttle Boat Captains. Resolution No. 2016 - ____.
      *Staff Presenter:  Rick Novak, Executive Director*
      4. Agreement Lorain Lighthouse Foundation Inc. – Lighthouse Tours. Resolution No. 2016 - ____.
      *Staff Presenter:  Rick Novak, Executive Director*
      5. Professional Services Agreement – Long Economic Development Advisors, LLC. Resolution No. ____.
      *Staff Presenter:  Rick Novak, Executive Director*
      6. Finding that certain land abutting the City is not necessary for the construction of maintenance of various improvements. Resolution No. 2016 - ____.
      *Staff Presenter:  Rick Novak, Executive Director*

4. Report of Committees
   A. Contract Management Committee
      1. 2016 Fireworks Display. Resolution No. 2016 - ____.
         *Staff Presenter:  Rick Novak, Executive Director*
      2. Kayak Launch Project Update.
         *Staff Presenter:  Tiffany McClelland, Economic Development Specialist*
      3. Merchant Application. Resolution No. 2016 - ____
         *Staff Presenter:  Rick Novak, Executive Director*
   B. Strategic Development Plan Committee
   C. Marketing and Public Affairs Committee
      1. Vendini Ticketing Update.
         *Staff Presenter, Tiffany McClelland, Economic Development Specialist*

D. Financial Planning and Audit Committee
   1. December 2015 Bank Reconciliation Report.
      *Staff Presenter: Roberto Davila*
   2. January 2016 Bank Reconciliation Report.
      *Staff Presenter: Roberto Davila*
   3. January Financial Report.(motion to approve)
      *Staff Presenter: Yvonne Smith, Accountant*
   4. 2016 Budget Amendment. Resolution No. 2016 - ____.
      *Staff Presenter: Yvonne Smith, Accountant*
   5. Then and Now Certificate.  Resolution No. 2016 - ____.
      *Staff Presenter:  Yvonne Smith, Accountant*

E. Bylaws and Personnel Committee

5. Other Business

   Executive Session for the purpose of discussing property disposition and pending imminent litigation.

6. Public Comments

7. Adjournment