

**LORAIN PORT AUTHORITY  
Board of Directors  
Regular Board Meeting  
August 11, 2015**

**Board of Directors:** Ms. Carr, Mrs. Cook; Messrs. Bansek, Brown, Davila, Mullins, Nielsen, Sommers and Zgonc

**Staff:** Rick Novak, Executive Director  
Yvonne Smith, Accountant  
Tiffany McClelland, Economic Development Specialist  
Mike Brosky, Esq.

**Guests:** Rick Payerchin, Morning Journal

- I. **Roll Call.** The meeting was called to order at 7:21 p.m. by Chairman Carl Nielsen with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of July 14, 2015 Regular Board Meeting Minutes were presented for approval. Motion to accept the minutes by Mr. Sommers. Support by Mrs. Cook. Motion carried.
- III. **Report of Officers.**
  - A. **Chairman**
    1. Correspondence received. None.
  - B. **Executive Director.**
    1. U.S. Army Corps of Engineers Permit – Kayak Launch – Lakeside Landing. Mr. Novak turned the floor over to Ms. McClelland. She explained the site area is located at the foot of Arizona Avenue on the West side of the Mile Long Pier. We are now awaiting the processing of the permit.
    2. Rockin' on the River Update. Mr. Novak stated the events have been going very well. We are now wrapping up the season. Mr. Novak further stated attendance has grown throughout the season seeing approximately 4,000 to 5,000 people every weekend. Mr. Novak stated Mr. Earley is happy with what has been happening. Improvements have been discussed for next year but no glitches have surfaced. Mr. Novak stated he spoke with several concert goers and they are from outside Lorain. Mr. Mullins added individuals from Nautica visited the concert series and he also indicated a thank you letter should be sent to the Chief of Police for the fine

job the police are doing for these concerts. Mr. Novak stated the men's restroom attached to the Ferry Terminal Building was converted to an all women's restroom facility to accommodate more women.

3. Heron Rookery and Black River Landing Restoration Project Update. Mr. Novak stated these are the improvements that we have been working on with the City where there were two (2) areas that were eroding at Black River Landing. One is just beyond the end of our existing dock and the other is about mid-point of the southern eight (8) acres is an area that has been eroding for a number of years. The City included it within their river restoration project and that will begin next month. This will save the Agency \$200,000.00 to \$300,000.00.
4. King Fishery Agreement. Mr. Novak stated this is for Mr. King to tie up at the end of the Black River Landing site.

Mr. Nielsen presented:

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO RENEW AN AGREEMENT WITH KING FISHERY TO LEASE A PORTION OF THE GROVE SITE FOR TEMPORARY STORAGE COMMERCIAL FISHING VESSELS.**

Mr. Mullins made a motion to accept Resolution No. 2015-34. Seconded by Mr. Bansek. Roll call vote as follows:

Ayes: 9                      Nays: 0                      Abstain: 0                      Resolution passed

**IV. Report of Committees.**

- A. Contract Management Committee** – No Report other than the Health Benefits questioned by Mr. Mullins will be discussed at the next meeting per Mr. Novak.
- B. Strategic Development Plan Committee** – Mr. Sommers indicated a meeting was held with Ms. Carr, Tiffany McClelland, Mr. Novak and himself to review the Agency's parcels. This project should be completed in a short period of time.
- C. Marketing & Public Affairs Committee** – Mr. Bansek stated at this evening's meeting a refund policy was discussed. The recommendation is to adopt a no refund policy unless extenuating circumstances occur. Mr. Mullins and Mr. Nielsen added there are no refunds only at the discretion of the Executive Director. Mr. Mullins made a motion to accept the recommendation. Seconded by Mr. Nielsen. Motion carried.

Mr. Bansek stated the Fire Fish Sponsorship was tabled at the meeting as well as the Tree and Train Display Agreement until it is further reviewed.

Mr. Bansek further stated the logo was tabled for the next meeting.

**D. Financial Planning and Audit Committee –**

1. Bank Reconciliation Report for July 2015. Mr. Davila stated he reviewed the Bank Reconciliation Reports and there are no concerns.
2. Financial Statements for July 2015. Mr. Davila made a motion to accept the Financial Statements for July 2015. Seconded by Mr. Sommers. Motion carried.
3. Then and Now Certificate. Mrs. Smith stated with regard to the Then and Now Certificate there are none that require Board approval.

**E. ByLaws and Personnel Committee – No report.**

**V. Public Comments – None.**

**VI. Other Business.**

Executive Session. Mr. Brown made a Motion to enter Executive Session for the purpose of discussing pending litigation. Seconded by Mr. Mullins. Roll call vote as follows:

Ayes: 9                      Nays: 0                      Abstain: 0                      Motion passed

Mr. Nielsen made a Motion to return to regular session. Seconded by Mr. Brown. Motion carried.

**VII. Adjournment.**

There being no further business to come before the Board, Ms. Carr made a motion to adjourn. Seconded by Mr. Sommers. Motion carried. The meeting was adjourned at 7:55 p.m.

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Carl Nielsen, Chairman

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Rick Novak, Executive Director