

**LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
August 12, 2014**

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Bansek, Brown, Davila,
Mullins, Nielsen, Sommers and Williamson, Jr.

Staff: Richard M. Novak, Executive Director
Michael Brosky, Esq.

Guests: Rick Payerchin, Morning Journal
Kelly Driscoll
Robert Fowler, Safety Service Director – City of Lorain

I. **Roll Call.** The meeting was called to order at 7:02 p.m. by Chairman Carl Nielsen with roll call indicating a quorum present.

II. **Disposition of Meeting Minutes:** Disposition of July 8, 2014 Regular Board Meeting Minutes were presented for approval. Motion to accept the minutes by Mr. Brown. Support by Mr. Williamson, Jr. Motion carried.

Disposition of July 22, 2014 Special Board Meeting Minutes were presented for approval. Motion to accept the minutes by Mr. Brown. Support by Mr. Mullins. Motion carried.

III. **Report of Officers.**

A. Chairman

1. Correspondence received. None.

B. Executive Director

1. American Great Lakes Port Association Conference. Mr. Novak stated he attended this Conference last month in Monroe, Michigan. Mr. Novak further stated that at Betty Sutton, Seaway Administrator's recommendation, the Lorain Port Authority joined this Association. Fourteen (14) Ports were represented from throughout the Great Lakes along with other dignitaries. Infrastructure funding for Port Authorities was discussed along with Harbor Maintenance Tax. Barge Traffic is being considered to be expanded in Lake Michigan.

2. Tall Ships. Mr. Novak stated the Tall Ships were in town this past weekend. They arrived at the Port Thursday afternoon and left Tuesday morning approximately 3:00 a.m. There was a phenomenal response to the ships. Approximately 2,800 people that paid to tour the boats. Our office had traffic constantly with visitors from throughout the area. It was advertised on NPR, the Morning Journal and closed television channels. The crew was very pleased.

3. Rib Festival. Mr. Novak stated the Rib Festival is complete and went very well. RoverFest is now completed and also went very well. Mr. Novak thanked Mr. Fowler from the City of Lorain for all the help and assistance he and the safety forces provided.

4. Lorain County Visitor's Bureau. Mr. Novak indicated he received a note from the Lorain County Visitor's Bureau. Next year they are looking at having the outdoor writer's come into town and use our facilities with a boat ride on the agenda and also use the Transportation Center for an evening dinner. We will get coverage for this event and we will be a sponsor for this event.

IV. Report of Committees.

A. Contract Management Committee – No report.

B. Strategic Development Plan Committee – No report.

C. Marketing & Public Affairs Committee – No report.

D. Financial Planning and Audit Committee. Mr. Davila stated he met with the Auditors, who have been at the Agency for three (3) weeks. A few minor policies and procedures need to be adjusted. Mr. Novak stated the Exit Report will be forthcoming.

1. Then and Now Certificate.

Mr. Nielsen presented:

A RESOLUTION TO APPROVE APPROPRIATIONS (THEN AND NOW CERTIFICATE) FOR THE LORAIN PORT AUTHORITY.

Mrs. Cook made a Motion to accept Resolution 2014-31. Seconded by Ms. Carr.
Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

E. By-Laws and Personnel Committee – No Report

V. Other Business.

A. Mr. Bansek stated Roger Wilhelm telephoned him concerning an ad in the High School Program. Mr. Novak asked Mr. Bansek to have Mr. Wilhelm call him concerning this issue.

B. Mr. Mullins stated he received a complaint of no trash receptacles at the end of the Pier. Mr. Novak stated he would look into that issue.

C. Executive Session.

Mr. Brown made a Motion to enter Executive Session for the purpose of discussing personnel. Seconded by Mr. Bansek. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Motion carried

Mr. Sommers made a Motion to return to regular session. Seconded by Mr. Mullins. Motion carried. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Motion carried

D. Profanity Clause. Mr. Brown made a recommendation that the Contract Management Committee consider the possibility of eliminating the vulgarity and profanity section of the Facilities Contract. Mr. Nielsen made a motion to remove the vulgarity and profanity section of the Facilities Contract. Seconded by Mr. Mullins. Motion carried.

VI. Public Comments – None.

VII. Adjournment.

There being no further business to come before the Board, Ms. Carr made a motion to adjourn. Seconded by Mr. Mullins. Motion carried. The meeting was adjourned at 8:38 p.m.

Carl Nielsen, Chairman

Richard M. Novak, Executive Director