

**LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
September 13, 2016**

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Brown, Davila (7:20 p.m.),
Mullins, Nielsen, Zellers and Zgonc

Staff: Rick Novak, Executive Director
Tiffany McClelland, Economic Development Specialist
Mike Brosky, Esq.

Guests: Rick Payerchin, Morning Journal
James Levin – FireFish
Paul Biber – FireFish
Gail Bonsor – Tree & Train

- I. **Roll Call.** The meeting was called to order at 7:01 p.m. by Chairman Carl Nielsen with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of August 9, 2016 Regular Board Meeting Minutes were presented for approval. Motion to accept the minutes by Mr. Mullins. Support by Ms. Cook. Motion carried.
- III. **Report of Officers.**
 - A. **Chairman.**
 - B. **Executive Director.**
 1. Lighthouse/Riverside Marina Building – Update. Mr. Novak stated at last month’s meeting the Lighthouse Foundation was going to turn this building back over to the Lorain Port Authority at the end of August. However, they required additional time to remove items from the building. The LoCo’Yaks Organization is interested in the building. This Organization is a 501(C)3 and is responsible for the river area clean-up. Mr. Brown suggested this be forwarded to the Contract Committee for review. Mr. Mullins made a Motion to forward this matter to the Contract Committee. Seconded by Ms. Carr. Motion carried.
 2. SCORE Update. Mr. Novak stated the SCORE group is looking to be in Lorain County with the opportunity to occupy space at the Ferry Terminal Building. Mr. Novak further stated The SCORE Group has begun presentations with various groups. The Group is holding a seminar on Tuesday, October 18, 2016 in our conference Room discussing “How to start your own business.” They anticipate an initial “meet and greet”

session on Wednesday, October 12, 2016 from 4:00 p.m. – 6:00 p.m.

3. Kelly's Island Ferry Boat. Mr. Novak stated a meeting is to be scheduled with all interested parties in the near future.
4. Wind Symphony. Mr. Novak stated this is a barge with an orchestra aboard and a spectacular light show. Mr. Novak further stated this orchestra barge will be touring the Great Lakes in 2017. Mr. Novak informed the Board that the cost is a negotiable \$30,000.00. It was suggested by Mr. Brown to direct this to the Marketing & Public Affairs Committee. Mr. Nielsen made a Motion to send this matter to the Marketing & Public Affairs Committee for review. Seconded by Mr. Mullins. Motion carried.
5. Jet Express/City of Huron Excursion. Mr. Novak stated that this is an Agreement that we have entered into in the past between the Jet Express, City of Huron and the Lorain Port Authority to pick up riders in Huron on the way to a few Browns games and deliver them back to Huron on the way back.

Mr. Nielsen presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE CITY OF HURON, OHIO FOR THE PROVISION OF JET EXPRESS EXCURSIONS FROM HURON TO CLEVELAND DURING THE 2016 SEASON.

Mr. Brown made a Motion to accept Resolution No. 2016-47. Seconded by Ms. Carr.
Roll call vote as follows:

Ayes: 8 Nays: 0 Abstain: 0 Resolution passed

IV. Report of Committees.

A. Contract Management Committee –

1. Train Display. Gail Bonsor discussed the Agreement with additions. Mr. Mullins made a Motion to approve the Train Display Contract. Seconded by Mr. Brown. Motion carried.

B. Strategic Development Plan Committee –

1. Grant Update. Ms. McClelland updated the Board on three Grants being processed. They are as follows:

- a. ODNR BIG Grant, which has been submitted and we are waiting to hear back from. This is for the dock extension.
- b. District Market Development Grant submitted to Lorain County. We are waiting to hear back from them on that Grant submittal.
- c. U.S.E.P.A. Brownfield Assessment Grant. This was approved last week so we may proceed with that Grant.

Mr. Nielsen presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE USEPA FOR A BROWNFIELD ASSESSMENT GRANT.

Mrs. Cook made a Motion to accept Resolution No. 2016-48. Seconded by Ms. Carr. Roll call vote as follows:

Ayes: 8 Nays: 0 Abstain: 0 Resolution passed

Ms. McClelland stated a Work Committee needs to be formed. Mr. Brown indicated he would be on the Committee as well as Jeff Zellers.

C. Marketing & Public Affairs Committee –

1. FireFish Event Update. Mr. Novak stated the Board approved sponsorship with FireFish sometime ago. Mr. Novak stated that since the event has grown in scope since originally presented to the Board that he recommended that the matter should be reviewed again. Mr. Levin of FireFish took the floor and explained this year's event. Ms. Carr made a Motion for Addendum for Liquor. Seconded by Mr. Zellers. Motion carried.

Mr. Nielsen made a Motion for a Fee Waiver for FireFish 2016 Event. Seconded by Mr. Mullins. Motion carried.

2. LoCo'Yaks Fall Cleanup. Ms. McClelland stated the LoCo'Yaks Fall Cleanup will be Saturday, September 24, 2016 beginning at 9:00 a.m. with the Port Authority contributing supplies.
3. Lorain City Schools – Bonfire Event September 29, 2016. Ms. McClelland informed the Board that Lorain City Schools is interested in moving the homecoming bonfire from Lakeview Beach to Black River Landing. Mr. Brown stated permits need to be obtained. Ms. Carr made a Motion for a fee waiver for Lorain City Schools Bonfire Event September 29, 2016. Seconded by Mr. Zellers. Roll call vote with Mr. Brown abstaining for Conflict of Interest. Motion carried.

4. Tall Ship Follow-up. Ms. McClelland stated this was a success with all the events taking place at Black River Landing. Ms. McClelland added that all of the day sail cruises were sold out.

D. Financial Planning and Audit Committee – No Report.

E. ByLaws and Personnel Committee – No Report.

V. Other Business.

Executive Session for the purpose of discussing Pending Litigation.

Mr. Davila made a Motion to go into Executive Session. Seconded by Mr. Brown. Roll call vote as follows:

Ayes: 8 Nays: 0 Abstain: 0 Motion carried.

Mr. Davila made a Motion to return to Regular session. Seconded by Mr. Zgonc. Motion carried.

VI. Adjournment.

There being no further business to come before the Board, Ms. Carr made a motion to adjourn. Seconded by Mr. Davila. Motion carried. The meeting was adjourned at 8:26 p.m.

Carl Nielsen, Chairman

Rick Novak, Executive Director