

**Board Summary
Lorain Port Authority
December 9, 2014**

**Please note: Strategic Development Plan Committee Meeting scheduled for 6:00 pm
Bylaws & Personnel Committee Mtg scheduled for 6:15 p.m**

Ohio Port Council –ODOT Request for Qualifications – Vertical Building Program

The Port Council (of which we are a member) is a consortium of all of the ports in Ohio. The organization has been working with ODOT for some time to assist ODOT in their contracting for vertical building projects. The basic premise is that port authorities, because of their very nature, can move faster on the construction of various building related projects than ODOT. Thereby, saving ODOT time and money. Subsequently, the Port Council has entered into an agreement with ODOT whereby the Port Council will screen the various ports regarding whether they can oversee these projects on behalf of the state and ODOT.

To this end, all the ports have been requested to submit to an RFQ for this program. Subsequently, on behalf of the agency a proposal was submitted to the Port Council on December 1st. The Lorain Port would be responsible for overseeing construction and administration of the project, which may or may not be in Lorain.

The fee for our services, if selected, would be 5.5% of the project cost. The port council would receive 1% above this total and a host port (port that may have jurisdiction over the project but, not the capabilities to perform the oversight) would receive 0.5%.

For example a project in Grafton is estimated at \$4.4 million. Our fee would be \$242,000. We must go through an interview process and be selected to participate.

Request for Proposals Black River Landing

Proposal to have developers submit possible projects for development on the southern portion of Black River Landing. Draft proposal document is attached. (Please note, that this is a draft copy and is still being tweaked). Previous projects proposed on the site were mixed use in nature including restaurants, condos, and offices.

Lorain County Solid Waste Committee “District Market Development Grant”

The staff is pleased to announce that we have been awarded a grant of \$20,000 through the county Solid Waste District for construction of our pavilion at Black River Landing.

Schedule of Records to be destroyed

Schedule of records to be destroyed is attached.

Marine Patrol (2015) application

See attached

Bylaws Amendment

The agency's check signing policy currently requires that two signatures be provided for checks exceeding \$10,000. We are proposing an amendment to this policy to exclude by-weekly payroll checks. Previously, although the combined by-weekly payroll amount for the staff exceeded \$10,000, only one signature was required since the checks related to this total were individual in nature. In this case, since we are now implementing the direct deposit program with First Merit Bank, they are requiring only one check for payroll covering the combined total expenditure for payroll for the staff. Thus, the singular check exceeds the current \$10,000 threshold and therefore, requires two signatures. Subsequently, we are requesting that the \$10,000 threshold requiring two signatures be amended/eliminated for this item only.

Resolution prepared.