

**Board Summary  
June 11, 2013**

**Please note: Contract Management Committee Meeting scheduled for 6:30 p.m. prior to Board Meeting**

**Correspondence received**

**Fee waiver request- Lorain International Association**

**Request by the International Association regarding a fee waiver request for use of the site for the International Festival. The event is scheduled for June 28,29 & 30. However, additional time is requested for set up and tear down. As noted in the attached letter, the International Festival has agreed to pay for additional electrical usage required for this event.**

**Director's Monthly Report**

**Update on Brownfield Grant project. Assessment of CDF to commence shortly following approval of the state of this aspect of the project. Also, contacted twelve businesses along Colorado Avenue and East 28<sup>th</sup> Street regarding the program.**

**Library Transfer**

**Environmental assessments have been completed for the former Streator Park Library. Information provided to City and Historical Society. Transfer to the Historical Society can now be initiated. Agreement and Resolution prepared. Rick to present**

**Furnishing acquisition**

**Staff presentation relative to the purchase of office equipment for the new building at Black River Landing. Yvonne is in the process of preparing a comprehensive spreadsheet outlining the proposals received. "A" and "B" type products reviewed along with a proposal to provide used furniture. Four proposals were received for new furnishings along with one for used furniture. Resolution prepared.**

**Building, dock and pier projects updates**

**Ralph to present**

**Internanational Festival & PortFest Events**

**Volunteer booth requests**

**Port Survey update**

**Follow-the Fish Update**

**Concert series update.**