



May 23, 2016

Rick Novak, Executive Director
Lorain Port Authority
319 Black River Lane
Lorain, Ohio 44052

received
5-25-16

Dear Mr. Novak,

The City is in the early phases of updating its Comprehensive Land Use Plan and Zoning Ordinances. These are important documents that will help identify opportunities and guide future development in the City of Lorain. To complete this project, the City has hired OHM Advisors, a professional architecture, engineering, and planning firm located in Columbus. OHM applies a unique approach when developing plans, integrating public input, market analysis, and urban design into the overall recommendations and strategies of the final Plan. The goal is to create a balanced Plan that is informed by both technical research and public opinion.

As part of the planning process, the City is assembling a Steering Committee to guide and inform the development of the project. **You have been recommended to serve on this committee.** As a Steering Committee member, your primary role will be to guide the planning process. The committee is intended to represent community interests, provide guidance as the Plan is developed, serve as stewards of the Plan during the planning and implementation processes, and disseminate information about the Plan through community networks.

The planning process will last approximately ten months. If you agree to serve as a Steering Committee member, you will be asked to attend monthly committee meetings. It is encouraged but not required that you attend each of these meetings. Meetings are generally scheduled in the evening and last approximately two hours. The first meeting is scheduled for **June 8th from 4:00 - 6:00 PM at City Hall, 200 W Erie Ave, Lorain, Ohio.**

If you are interested and able to serve on the Steering Committee, please respond to leon_mason@cityoflorain.org. We look forward to working with you in shaping the future of Lorain.

Respectfully,

Leon Mason
Building, Housing, and Planning Director
City of Lorain