

**CONTRACT MANAGEMENT COMMITTEE MEETING  
Lorain Port Authority  
January 13, 2015**

**Committee:** Ms. Carr; Messrs. Brown, Mullins and Sommers

**Board Members:** Messrs. Bansek, Davila and Nielsen

**Staff:** Richard Novak, Executive Director  
Yvonne Smith, Accountant

**Guests:** Rick Payerchin, The Morning Journal  
Kelly Driscoll

- I. **Roll Call** - The meeting was called to order at 7:18 p.m. by Committee Chairman Bradly Mullins. Roll call indicated a quorum was present.
- II. **Disposition of Minutes.** The minutes of November 5, 2014 Contract Management Committee Meeting were presented for approval. Motion by Ms. Carr to accept the minutes. Support by Mr. Sommers. Motion carried.
- III. **Report of Chairman.**
  - A. Ohio Port Council Vertical Buildings Program Agreement. Mr. Mullins turned the floor over to Mr. Novak. Mr. Novak indicated he responded to the Ohio Port Councils' request for qualifications to be part of ODOT's Vertical Buildings Program. There are approximately eight (8) to ten (10) Projects throughout Northern Ohio that the Ports have been asked to construct on behalf of ODOT. There are two (2) Ports already performing this function, one is the Toledo Lucas County Port Authority and the other is the Cleveland Port Authority. The Port Council asked for qualifications, which the Lorain Port Authority responded accordingly, and there are now five (5) Ports qualified in order to do these Projects on behalf of the Port Council for ODOT. The five are Cleveland Port Authority, Toledo Port Authority, Summit Port Authority, Tuscarawas Port Authority and Lorain Port Authority. The Lorain County Port Authority is considered the "host" Port due to the fact that the Project being proposed in Lorain County is within their territory, specifically Grafton. All of the details have not been revealed, however, it is a Project with ODOT, which may involve a salt dome and service garage. It is about a \$4.4 Million Project. We would serve as the developer for those Projects. We would be responsible for hiring a Contractor and overseeing the Project. That would include a Project Engineer and/or hiring additional staff to be in compliance with ODOT's rules and regulations. ODOT is looking for a completion date of July, 2016. A Project Development Agreement must be entered into for this Project.

B. Lorain County Port Authority Vertical Buildings Program Agreement. Mr. Novak stated a Cooperative Agreement must be entered into with the Lorain County Port Authority due to the fact that they are the "host" Authority. They are also looking to be involved in this Project perhaps demolition. The fee for the Lorain County Port Authority would be .5%.

Mr. Brown made a motion to forward to the Regular Board the Project Development Agreement and Cooperative Agreement for approval. Seconded by Ms. Carr. Motion carried.

**IV. Other Business.** None.

**V. Adjournment.** There being no further business to come before the Contract Management Committee Meeting Mr. Brown made a motion to adjourn. Support by Mr. Sommers. Motion carried. The meeting was adjourned at 7:32 p.m.

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Brad Mullins, Chairman

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Richard M. Novak, Executive Director