

June 24, 2016

Attention Local Public Agencies

The Ohio Department of Transportation (ODOT) in cooperation with the Kelley's Island Ferry Boat Line is seeking applications from qualified Local Public Agencies to sponsor and administer a contract for the construction of a ferry boat for transportation purposes in Lake Erie. The ferry boat will be constructed with federal and private funds and will be required to follow the Federal Highway Administration's (FHWA) processes with oversight by ODOT. A scope of work is attached which describes the intent and facts associated with the project.

To submit an application, please consider and review the following while providing documentation for consideration of qualifications, experience and ability to administer a federal-aid contract. ODOT will select the LPA and will collaborate with the KIFBL while seeking approval from the FHWA.

Review Items:

- Scope of Work Fact Sheet provided by KIFBL
- Draft Federal-Aid Local-let Agreement – generally outlines responsibilities of a Local Public Agency
- ODOT's Office of Local Programs Website – outlines requirements including Manual of Procedures, guidance and processes for administration of a Local-let transportation project - link provided
<http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/Pages/LocalLetProcesses.aspx>

Initial Items to be completed and submitted to ODOT for review and approval:

- Cover letter expressing interest and willingness to sponsor the project
- ODOT's LPA Participation Review Form
- Completed applications should be submitted to Nichole Wade via email at Nichole.Wade@dot.ohio.gov. Applications are due no later than **Friday, July 28th by 5:00 PM**. If you have any questions about the application or the process, please contact Nichole Wade at (614)752-6581 or Andrea Stevenson at (614)644-8211.