

**LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
December 10, 2013**

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Bansek, Brown, Davila, Mullins, Nielsen, Sommers and Williamson, Jr.

Staff: Richard M. Novak, Executive Director
Yvonne Smith, Accountant
Michael Brosky, Esq.

Guests: Ed Favre and Mike Tomlin – Marine Patrol
Jim Tomazic

- I. **Roll Call.** The meeting was called to order at 7:28 p.m. by Chairman, Carl Nielsen with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of November 12, 2013 Regular Board Meeting Minutes were presented for approval. Motion by Mr. Brown to accept. Support by Mr. Williamson, Jr. Motion carried.
- III. **Report of Officers.**
 - A. **Chairman**
 1. Correspondence received. None.
 - B. **Executive Director**
 1. 2014 Levy. Mr. Novak spoke concerning the upcoming Levy, which may be placed on the ballot in May, 2014 or November, 2014. The staff is recommending May, 2014 due to the fact that if the Levy does not pass, another opportunity would be present in November, 2014. The staff is also recommending a renewal of the current Levy. This is a two-step process. If the Board passes the Resolution, it then goes to the County and they provide the numbers back to us and we will come back to the Board recommending that be done quickly, perhaps a Special Board Meeting so we can be listed on the list already there.

Mr. Nielsen presented:

A RESOLUTION REQUESTING THAT THE COUNTY AUDITOR, PURSUANT TO OHIO REVISED CODE SECTION 5705.03, CERTIFY TO THE LORAIN PORT AUTHORITY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF LORAIN AND THE

DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY ONE (1) MILL(S) LEVY FOR THE PURPOSE OF OPERATING UNDER 4582.40. SUCH LEVY WILL BE A RENEWAL, AND BE PLACED ON THE BALLOT AT THE MAY 6, 2014 PRIMARY ELECTION.

Mr. Brown made a Motion to accept Resolution No. 2013-58. Seconded by Mr. Bansek. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed.

2. Professional Services Renewal Agreement with Long-Economic Development Advisors, LLC (LEDA). Mr. Novak stated we have our Agreement with Tim Long who has been very helpful over the past two years. We have been able to do two (2) new Bond deals, completing the Altenheim Project and Fairfax Development Corporation. Mr. Long's proposal this year does increase by \$250.00 per month and this has been budgeted.

Mr. Nielsen presented:

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES RENEWAL AGREEMENT WITH LONG-ECONOMIC DEVELOPMENT ADVISORS, LLC (LEDA).

Ms. Carr made a Motion to accept Resolution No. 2013-59. Seconded by Mr. Nielsen. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed.

IV. Report of Committees

A. Contract Management Committee – No Report

B. Strategic Development Plan Committee – No Report

C. Marketing & Public Affairs Committee –

1. Marketing Proposals 2014. Mr. Brown stated concerning Marketing Proposals, this will be between Strategic Development Plan Committee and the Marketing & Public Affairs Committee.
2. Rib Festival. Mr. Brown informed the Board that the Committee is going to continue to research and negotiate.

D. Financial Planning and Audit Committee.

1. First Merit Bank Note for Lorain Port Authority's Accounts and Treasury Management Systems. Mr. Novak and Mrs. Smith indicated they are presently

working with First Merit Bank on the transition. Mr. Davila recommends the transition.

Mr. Nielsen presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH FIRST MERIT BANK FOR THE PORT AUTHORITY'S ACCOUNTS AND TREASURY MANAGEMENT SYSTEMS.

Mr. Bansek made a motion to accept Resolution 2013-60. Seconded by Mr. Mullins. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed.

2. Temporary Budget Appropriations for 2014. Mrs. Smith explained if there are Grants already spent this year that we know what we are going to spend, the balance of the Grants will be moved to 2014.

Mr. Nielsen presented:

A RESOLUTION AMENDING THE TEMPORARY BUDGET APPROPRIATIONS FOR THE LORAIN PORT AUTHORITY FOR CALENDAR YEAR 2014.

Mr. Sommers made a motion to accept Resolution No. 2013-61. Seconded by Mr. Davila. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed.

3 – 4. Bank Reconciliation Report for November 2013 and Financial Statement for November 2013. Everything seems to be in order. Mr. Davila made a motion to accept the November 2013 Financial Statements. Seconded by Mrs. Cook. Motion carried.

5. Then and Now Certificate. None.

6. 2013 Budget Amendment.

Mr. Nielsen presented:

A RESOLUTION RATIFYING EXPENDITURES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO REVISE THE 2013 OPERATING BUDGET, TRANSFER AND APPROPRIATE FUNDS AND REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE COUNTY AUDITOR.

Ms. Carr made a Motion to accept Resolution No. 2013-62. Seconded by Mr. Sommers.

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed.

7. Marine Patrol 2013 Year End Activity Report. Mrs. Smith is asking to transfer an additional \$2,350.00 from the General Fund to the Marine Patrol Fund due to an insurance deviation. Mr. Davila made a motion to transfer \$2,350.00 from the General Fund to the Marine Patrol Fund. Seconded by Mr. Mullins. Motion carried.

Mrs. Smith indicated that this year the Marine Patrol had ten search and rescues and saved 19 lives. Mrs. Smith further states that the Marine Patrol had five citations and there were 272 warnings. We are focusing on education and the violations have gone down dramatically due to the education factor. Mr. Tomlin stated the hull of the boat is fine, however, the engines are getting near the replacement stage. Next year's Grant is being revised for this.

E. By-Laws and Personnel Committee – No Report.

V. Public Comments. Mr. Tomazic inquired if the Lorain Port Authority partnered with the Lorain County MetroParks. Mr. Novak stated we work very closely with the MetroParks and the LoCo'Yaks, a local kayaking group.

VI. Other Business.

Executive Session. Mr. Brown made a motion to enter Executive Session for the purpose of discussing pending and imminent litigation and contract negotiations. Seconded by Mr. Williamson, Jr. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Motion carried.

Mrs. Cook made a motion to return to regular session. Seconded by Mr. Williamson, Jr. Motion carried.

VII. Adjournment

There being no further business to come before the Board, Mr. Sommers made a motion to adjourn. Seconded by Mr. Bansek. Motion carried. The meeting was adjourned at 9:11 p.m.

Carl Nielsen, Chairman

Richard M. Novak, Executive Director