

**LORAIN PORT AUTHORITY
Board of Directors
Special Board Meeting
January 17, 2013**

Board of Directors: Mrs. Noland; Messrs. Brown, Davila, Mullins (12:05 p.m.), Nielsen and Sommers.

Staff: Richard M. Novak, Executive Director
Yvonne Smith, Accountant

GUESTS: None.

- I. **Roll Call.** The meeting was called to order at 12:00 Noon by Chairman Carl Nielsen with roll call indicating a quorum present.

- II. **Executive Director, Richard Novak.** Mr. Novak stated the purpose of the Meeting is to review the bids that came in for the Ferry Terminal Project. At our Regular Meeting on January 8, 2013, the Board rejected the initial apparent low bidder and decided to award the Contract to Town Center Construction Company. The reason for that denial was due to the fact that Lakeland Management Systems, Inc. did not include a form, which deals with payrolls. ODOT required this form in the bid packet. To that end, Lakeland Management Systems, Inc. had the right to protest, which they did. They provided to us a letter indicating that they felt they were in the right. One of the items they pointed out in their letter is the form ODOT had provided to us concerning payrolls. We do not have payrolls yet. This form did not need to be executed by the Contractor at this time, only reviewed. It should be included in the bid packet as an informational piece, but does not need to be executed at this time. ODOT decided the Contractor was correct, therefore, the Contract may be awarded to Lakeland Management Systems, Inc., which is the initial apparent low bidder. That is what the recommendation is from ODOT and the Architect. The bid is now \$958,300.00 for the same items that the Board approved at the last Meeting, January 8, 2013. This is still subject to final ODOT review. ODOT has the finalization on this matter.

Mr. Nielsen presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A CONTRACT WITH LAKELAND MANAGEMENT SYSTEMS, INC. FOR THE CONSTRUCTION OF BLACK RIVER LANDING FERRY TERMINAL PROJECT.

Mrs. Noland made a motion to accept Resolution No. 2013-09. Seconded by Mr. Mullins.
Roll call vote as follows:

Ayes: 6 Nays: 0 Abstain: 0 Resolution passed

III. Adjournment

There being no further business to come before the Board, Mr. Davila made a Motion to adjourn. Support by Mr. Mullins. Motion carried. The meeting was adjourned at 12:11 p.m.

Carl Nielsen, Chairman

Rick Novak, Executive Director