

# Lorain Port and Finance Authority

Board of Directors Regular Meeting  
Tuesday, May 10, 2022, at 7:00 p.m.  
Port Office

## AGENDA

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- I. Roll Call
- II. Pledge of Allegiance
- III. Disposition of Meeting Minutes
  - A. April 12, 2022, Regular Board Meeting Minutes
- IV. Report of Officers
  - A. Chairman
    1. Correspondence received:
      - a. Journal Jog request letter
      - b. Lorain County JVS Senior Recognition Ceremony request letter
      - c. Lorain County Labor Day Festival request letter
  - B. Executive Director
    1. MTC Horticultural Services Contract Adjustment  
*Staff Presenter: Tom Brown, Executive Director*
    2. Concession Stand Lease: Resolution No. 2022-\_\_  
*Staff Presenter: Tom Brown, Executive Director*
    3. Rockin' on the River Opening Night: Friday, May 27, 2022  
*Staff Presenter: Tom Brown, Executive Director*
  - C. Assistant Director
    1. Port Infrastructure Development Program Grant: Resolution No. 2022-\_\_  
*Staff Presenter: Tiffany McClelland, Assistant Director*
    2. Infrastructure and Capacity Building Challenge Grants: Capital Projects:  
Resolution No. 2022-\_\_  
*Staff Presenter: Tiffany McClelland, Assistant Director*
    3. KIFBL Project Update  
*Staff Presenter: Tiffany McClelland, Assistant Director*

V. Report of Committees

A. Contract Management Committee

1. December 14, 2021, Contract Management Committee Meeting Minutes

*Staff Presenter: Kelsey Leyva-Smith, Office Manager*

2. Leadership Lorain County Intern: Resolution No. 2022-\_\_

*Staff Presenter: Kelsey Leyva-Smith, Office Manager*

3. Insurance Savings

*Staff Presenter: Tom Brown, Executive Director*

B. Strategic Development Plan Committee

1. October 15, 2019, Strategic Development Plan Committee Meeting Minutes

*Staff Presenter: Kelsey Leyva-Smith, Office Manager*

C. Marketing and Public Affairs Committee

1. March 9, 2021, Joint Marketing & Public Affairs and Strategic Development Plan Committee Meeting Minutes

*Staff Presenter: Kelsey Leyva-Smith, Office Manager*

D. Financial Planning and Audit Committee

1. March 2022 Financial Statement: Motion to approve

*Staff Presenter: Yvonne Smith, Accountant*

2. April 2022 Financial Statement: Motion to approve

*Staff Presenter: Yvonne Smith, Accountant*

3. Advancement of Funds Coastal Management Assistance Grant

*Staff Presenter: Yvonne Smith, Accountant*

4. Advancement of funds Inclusive Project Planning Grant

*Staff Presenter: Yvonne Smith, Accountant*

E. Bylaws & Personnel Committee

VI. Other Business

VII. Public Comment

VIII. Executive Session: Purpose of Property Disposition

IX. Adjournment