

RESOLUTION NO. 2026-22

A RESOLUTION ESTABLISHING PURCHASE ORDER POLICY AS PERMITTED BY OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code Section §5705.41(D) authorizes the Board to take certain actions regarding purchases of goods and services with particular predetermined characteristics to provide for efficiency in processing the payments for such purchases; and

WHEREAS, The Lorain Port desires to take full advantage of these flexibilities offered under Ohio Revised Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. Blanket Purchase Order. For any given line item appropriation account in a fund, after the Board has certified an amount of money, not in excess of the lesser of \$100,000.00 or the amount appropriated by this Board into the specified line-item, as free from previous and then outstanding obligations or certifications, the use of a so-called "Blanket Purchase Order" is permitted for the duration of the then-current fiscal year. For a period not extending beyond the end of the fiscal year, expenditures may be made, orders for payment issued, and contracts or obligations calling for or requiring the payment of money made and assumed are permitted. More than one vendor can be paid from such a Blanket Purchase Order but only one (1) such Blanket Purchase Order may be outstanding for any given line-item appropriation at any given time. A person authorized to make purchases shall provide to the Executive Director or their designee an itemized statement of obligations incurred and expenditures made under a Blanket Purchase Order before another such Blanket Purchase Order may be issued.

SECTION II. Super Blanket Purchase Order. For any given line item appropriation account in a fund, after the Board has certified an amount of money, not in excess of the lesser of \$100,000.00 or the amount appropriated by this Board into the specified line-item, as free from previous and then outstanding obligations or certifications, the use of a so-called "Super Blanket Purchase Order" is permitted for the duration of the then-current fiscal year, for expenditures from that line-item appropriation. For a period not extending beyond the end of the fiscal year, expenditures may be made, orders for payment issued, and contracts or obligations calling for or requiring the payment of money made and assumed, for specified permitted purposes from a specific line-item appropriation account, are permitted. More than one vendor can be paid from such a Super Blanket Purchase Order, but multiple Super Blanket Purchase Orders may be outstanding for any given line-item appropriation at any given time. A Super Blanket Purchase Order must be for one of the following purposes: the services of an accountant, architect, attorney at law, physician, professional engineer,

construction project manager, consultant, surveyor, or appraiser by or on behalf of the subdivision or contracting authority; fuel oil, gasoline, food items, roadway materials, and utilities; and any purchases exempt from competitive bidding under O.R.C. §125.04, or any other specific expenditure that is a recurring and reasonably predictable operating expense. A person authorized to make purchases shall provide to the Executive Director or their designee an itemized statement of obligations incurred and expenditures made under a Super Blanket Purchase Order.

SECTION III. This resolution is adopted as a continuing resolution to remain in effect for 2026 and each subsequent year until repealed.

SECTION IV. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

Ayes: 8

Nays: 0

Abstain: 0

Adopted: 04/16/2026



Brad Mullins (Apr 17, 2026 01:27:02 EDT)

Brad Mullins, Chairman



Tiffany McClelland, Executive Director